

Date: Sunday, November 2

Place: La Madeleine Restaurant, Rockville, MD

Participants: Jeff Roddin, David Harmon, Clay Britt, Tom Denes, Kate Fisken, Dottie Buchhagen, Cathy Gainor, Geoff Pierce and Peter Johnson.

The meeting was called to order by President, Jeff Roddin, about 11:00 a.m.

**Nomination of Officers:** A nomination was made from the floor to re-elect the existing officers and coaches, with the following changes: Debbie Kelsey will be an At-Large Board Member; Geoff Pierce and Lynn Wymelenberg were removed as At-Large Board Members. All nominations were accepted and the remaining officers and coaches were elected.

The following officers presented reports:

**Jeff Roddin, President:** Jeff discussed the pros and cons of the ANCM registration process and the USMS website E-Registration process. Much discussion took place regarding the fact that 11 out of 18 swimmers who E-Registered on USMS's website did NOT pay their 2008 ANCM club dues, despite being contacted more than once to pay them. The Board discussed how best to resolve the un-paid dues and what future process worked best for ANCM. The following dues collection process was instituted. At the end of each month, Jeff will send an e-mail to those who have not paid the ANCM club dues. After 30 days, Tom will send a letter asking for payment of the unpaid ANCM dues. At present, it was passed by the Board to continue the paper process again this year, but it was noted that sooner or later the E-Registration process will become the most preferred method by our membership. Thus, ANCM discussed establishing an E-Registration process for paying our USMS dues AND our ANCM Club dues. It was noted that a future meeting will be held soon to process and ready for mailing the 2009 USMS paper registration renewal forms. To begin ANCM's electronic process, the Board discussed setting up and installing a "Pay Pal" link on our website for paying our club dues. Clay said he would take charge of this effort. *Subsequent to the meeting, it was learned that Potomac Valley will not support paper renewals as the primary renewal option.*

**Peter Johnson, Vice President:** Peter discussed the ANCM caps supply. He said we have about 200, which should be sufficient to pass out for our new session beginning in January 2009.

**Kate Fisken, Secretary:** Nothing to report.

**Mauricio Rezende, Treasurer:** Mauricio was absent. Jeff Roddin presented ANCM's 2008-2009 Budget as summarized below and reported our account balance as of 8/31/08 to be \$20,170.60.

**Clay Britt, Registrar:** The registration process is in good shape and there were no coach changes expected. It was noted that ANCM will continue having all registration slips and payments sent first to Clay, who will then send the registrations to Jeff and the checks to Mauricio. For those members who register online with the Montgomery County Recreation Department website, it was explained that their information will be sent to Clay.

**Dottie Buchhagen, Webmaster & Co-Newsletter Editor:** Dottie discussed that she will be adding more ANCM club documents to ANCM's website: the Articles of Incorporation, the By-Laws and the 2008-2009 Budget. She also noted that she will be using a new FTP software program to post photographs. Dottie also mentioned that she hoped that next year she would be able to issue more newsletters. The Board expressed its appreciation and thanks to her for the high quality of the newsletters and for her time spent in this effort.

The next agenda item:

**Holiday Party:** The ANCM Holiday Party will be held Dec. 13, 2008, at Cathy Gainor's home. The Board discussed having the food for the party catered again by Red, Hot and Blue. The drinks will be handled by others.

**Proposed Budget:** ANCM's 2008-2009 Budget was reviewed, line by line. Jeff noted that our revenue was based on the same amount as last year, 200 members. After that discussion the revenue (Individual dues, Albatross Open registrations, etc) were reduced. After the Board's review and adjustments, a motion was passed to accept our 2008-2009 budget to be a deficit of \$1,900. **The Board noted a new reimbursement policy: All**

**receipts need to be submitted to the Treasurer within 30 days of the event. If they are not, they may be disallowed.**

**Albatross Open:** The date for the 2009 swim meet was set for March 21 at the Montgomery Aquatics Center (MAC). The fees and surcharge would remain the same as last year.

**Old Business:** There was much discussion regarding ANCM's 2007-2008 goals for spending some of the cumulative net assets amount of approximately \$19k. Tom discussed the past year's accomplishments:

1) **Video Library:** Clay is in charge of the ANCM Video library. An announcement will be made regarding the kinds of videos available for "check-out."

2) **Award Plaques:** This issue was not addressed during the past year. Peter and Tom said they would try to accomplish getting the Award Plaques engraved this year for the 2000 to 2008 Service Awards.

3) **Coach Financial Support:** One coach was given financial support for certification and was thankful of our support. The Board agreed to continue this program.

4) **More Social Activities:** The Board discussed sponsoring a "Bowling Night", providing transportation to a swim meet, and subsidizing part of the Stoudt's camping trip. No decision was made at this time.

5) **ANCM's Bulletin Board:** The Bulletin Board is being maintained by Debbie Kelsey.

The annual meeting was adjourned at 12:50 p.m.